



## **OTA Annual Membership Meeting**

**April 6, 2021**

**2:00 - 3:00 PM**

**Zoom**

**Agenda**

**Call to Order:** 2:22pm

**Approval of Prior Meeting Minutes:** May 28, 2020 Annual Membership Meeting

- First Motion: Sharilyn Brown
- Second: Meredith Peyton
- Discussion:
- Approve: Carries

**Approval of Agenda:**

- First Motion: Michelle Benoit
- Second: Angela Archer
- Discussion: None
- Approve: Carries

**Year in Review: President - Christine Riehl**

- I want to thank everyone for making the position of president fairly straightforward. Everyone on the board has definitely stepped up to the occasion and helped to make this virtual year a success. We started this year with a board orientation in early November. Some of us met in person at The Graduate in Eugene (the site of a future Oregon TRIO conference) and some participated via Zoom.
- In January 2021 NAEOP offered a total of \$5000 in relief funds to assist students affected by the fall forest fires. Because Oregon was greatly impacted by the fires we applied for and received all \$5000 and was disbursed to the TRIO programs that applied for the funds to assist their students.
- In March, 28 TRIO professionals, students and alumni attended the COE Policy Seminar. This annual event was virtual again this year. We were able to visit with all 5 Oregon representatives, or their staff and with the educational staff of both Oregon senators. This year COE is asking for support in "Double Pell, Double TRIO!". COE wants to see the funding double for TRIO over the next five years, or a 20% annual increase.
- Jean Chen is the first OTA fellow. She started in March and will be a board member through December of this year. We will hear more from her on Thursday.

- In January it was brought to the Board's attention that the Governor had included the Oregon TRIO Association in her budget proposal for the next biennium (1 million dollars). After some outreach it was determined that this could really happen. Phillip Dirks stepped up to be the chair of the committee to pursue this opportunity. He will be sharing about this at the end of this meeting.
- We have continued to have quarterly program meetings (ETS/UB/EOC and SSS/McNair). This is a chance for folks to get together and talk about their programs, how things are going and to share ideas.
- Thanks to the great leadership and Matt Bisek and Chris Mahan we are going to have a great professional conference and a great Student Leadership Conference this year. We are using the SOCIO platform for both of these events.

**Elections: Past President - Michelle Benoit**

- Upcoming elections:
  - President Elect - Nominations:
  - Secretary - Nominations:
  - District 2 - Nominations:
  - District 4 - Nominations:
  - Nominations due May 15, 2021

**OTA Budget: Treasurer - Matt Bisek**

- Balances as of 4/6
  - Operating Fund Balance: \$48,884.07
  - Scholarship Balance: \$6,149.13 (Soon to be \$2,399.13)
  - US Bank Total: \$55,785.95
  - Membership Total: 45/48 processed

OTA Scholarship Balance			
Year	Donation Amount	Scholarship Awards	Balance
2014	\$1,668.01	\$1,000.00	\$668.01
2015	\$1,633.19	\$2,500.00	-\$198.80
2016	\$4,541.91	\$2,500.00	\$1,843.11
2017	\$3,211.48	\$2,500.00	\$2,554.59
2018	\$5,464.56	\$2,000.00	\$6,019.15
2019	\$5,807.47	\$2,500.00	\$9,326.62
2020	\$509.42	\$3,750.00	\$6,086.04
2021	\$63.09	\$3,750.00	\$2,399.13

## 2021 Oregon TRIO Association Budget

Expenses	Budget	Requested	<i>Request</i>	2021
Item	Cost	from NAEOP Cost	from COE Cost	
<b>EVENT EXPENSES</b>				
OTA PDC Conference Expense (includes keynote)	\$20,000.00			\$14,897.46
OTA Fellow attendance at conference to receive award	\$250.00			\$0.00
Alumni Event	\$1,000.00			\$739.20
OTA SLC Expenses: T-Shirts, Keynote, Mailings, Prizes	\$4,000.00			\$9,000.00
<b>AWARD EXPENSES</b>				
Student Scholarships @ SLC 5 @ \$750 each	\$3,750.00			\$3,750.00
OTA Fellow Award	\$1,000.00			\$1,000.00
<b>ADMINISTRATIVE EXPENSES</b>				
Copies, postage, office expenses	\$100.00			\$0.00
Oregon Factbook	\$100.00			\$0.00
<b>TRAVEL EXPENSES</b>				
Past-President/Policy Seminar	\$3,000.00			\$3,087.50
President/Policy Seminar	\$3,000.00			
OTA Fellow/Policy Seminar	\$3,000.00			
Board Travel Reimbursements	\$6,000.00			\$0.00
<b>OTHER EXPENSES</b>				
Spraggins Grant Project	\$0.00			\$0.00
IRS 990 Non-Profit Fee	\$50.00			\$20.00
<b>Total Expense</b>	<b>\$45,250.00</b>			<b>\$32,494.16</b>
<b>2021 Revenue</b>				
Memberships 48 @ \$200	\$9,600.00	\$0.00	\$0.00	\$8,441.22
OTA SLC Registration	\$4,000.00	\$0.00	\$0.00	\$280.03
Conference 80 people @ \$300	\$24,000.00	\$0.00	\$0.00	\$22,942.01
Donations for OTA Scholarships- online, auction, Fred Meyer Rewards	\$5,000.00	\$0.00	\$0.00	\$63.09
Miscellaneous Revenue	\$0.00	\$0.00	\$0.00	\$390.60
<b>Total Revenue</b>	<b>\$42,600.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,116.95</b>
<b>2021 Reimbursements</b>				
Spraggins Grant	\$0.00	\$0.00	\$0.00	
Policy Seminar- President & 1 Alum - NAEOP	\$0.00	\$4,000.00	\$0.00	\$3,487.50
2020 Poly Travel Reimbursements	\$0.00	\$0.00	\$0.00	\$2,443.65
<b>Total Reimbursements</b>	<b>\$0.00</b>	<b>\$4,000.00</b>	<b>\$0.00</b>	<b>\$5,931.15</b>
<b>Total Profit</b>				
	<b>\$5,553.94</b>		<b>Operating Profit</b>	<b>\$9,240.85</b>
			<b>Scholarship Profit</b>	<b>-\$3,686.91</b>

### **Changes to the OTA Constitution and Bylaws: President - Christine Riehl**

- Changes reflect the addition of the OTA Fellow and the new president timeline
  - Year 1 - president elect
  - Year 2 - president
  - Year 3 - president
  - Year 4 - past president
- Motion to approve: Matt Bisek
- Second: Cathy Adkins
- Discussion: None
- Approved: Carries

### **Strategic Plan: President - Christine Riehl**

- Priority 1: Advocacy - To support local, state, and federal educational initiatives that raise student achievement and opportunity.
  - Oregon representation at Policy Seminar was very good this year. We had 20 professionals and 8 students/alumni attend. Because it was virtual and OTA offered to pay for any student or alumni to attend we increased the number of students and alumni that attended.
  - **District** reps actively reached out to the programs in their district to see how things were going and what assistance programs may have needed.
- Priority 2: Resource and Partnership Development - To build coalitions of allied community partners, and utilize local and statewide resources that enhance program operations.
  - We have begun to develop a list of partners. We are working on developing a relationship with the Trail Blazers and will have **Lamar Hurd** as the keynote speaker.
- Priority 3: Public Relations and Networking - To increase awareness and appreciation for TRIO programs and inform the public on issues related to TRIO type students.
  - Check out the OTA website, it looks great. Chris Mahan has added student stories and Ariana Gaza from MHCC has done it again. Take a look at the current fact book.
  - In the followup emails after Policy Seminar the link to the Oregon TRIO Fact Book was sent to each Oregon representative and senator.
- Priority 4: Alumni - To provide leadership opportunities and recognition for TRIO alumni.
  - We have our first OTA Fellow.
  - TRIO Achiever awards
- Priority 5: Membership - To actively pursue full participation in the Association and provide professional development opportunities to TRIO professionals and other stakeholders.
  - Will have a session on Thursday to discuss UB/McNair grant writing workshops.
  - Held ETS grant writing workshops this year.
  - Membership benefits are clearly outlined on the OTA website.

**State of Oregon Funding: - Phillip Dirks**

- Need letters of support and testimonies for HB2412

**Meeting Adjourned:**