



## Oregon TRIO Association Board Orientation

Date: November 5-6, 2020

Location: Graduate Hotel (Hilton), Eugene OR

### Day 1:

- 12:00pm-12:30pm** Call to Order and Introductions: Christine
- 12:30pm – 1:00pm** What is OTA, how did we get here and what is our purpose:  
Michelle
- 1:00pm – 1:30pm** OTA Constitution & By-Laws Overview, a quick overview and discussion: Matt
- 1:30pm – 2:00pm** OTA Policy Manual Overview: a quick overview and discussion: Christine
- 2:00pm – 2:15pm** Break
- 2:15pm – 3:00pm** 3-Year Strategic Plan Review: Michelle  
-Why a strategic plan? Goals  
-Where did we start and where are we now?  
-Where are we going?  
-The real work begins tomorrow!
- 3:00pm – 3:15pm** What is Policy Seminar  
-Who is going?  
-How is it paid for? Fair Share
- 3:15pm – 3:30pm** The fellowship – Matt  
-Who can apply? When can they apply?  
-What will the fellowship be doing? When do they serve?  
-Do they go to policy seminar?

**3:30pm – 4:30pm** Fire relief money

**4:30pm – 5:00pm** Tutorials  
Officer Gmail Accounts, Google Drive, Zoom: Matt  
Try it this evening and let us know if everything is  
working

**Parliamentary Procedure & Expectations: Christine**

**5:00pm** Travel Paperwork: Matt

**Homework:** look at the strategic plan, what will this year look like, where should we be headed next?

## **Day 2:**

**9:00am** Call to Order:

**9:00am-10:00am** Update the Strategic Plan and decide what this year and next year will look like

The priorities:

**P1: Advocacy**

**P2: Resource & Partnership Development**

**P3: Public Relations & Networking**

**P4: Alumni**

**P5: Membership**

**10:00am – 12:00** SLC and PDC  
-Dates  
-Time lines  
-Who is doing what

**12:00am-12:30pm** Final discussion on SLC and PDC

**12:30am-1:00pm** Additional Comments/Questions?

**Meeting Adjourned:**