



OTA Board meeting
September 12, 2022
Join Zoom Meeting

<https://zoom.us/j/95552239983?pwd=akdoK2xiREYvaXg0dXh3VXNFT3ZPQT09>

Meeting ID: 955 5223 9983
Passcode: 820154

Agenda

Record Meeting

Call to Order:

Roll Call:

Present: President-Christine Riehl, President Elect-Chris Mahan, Executive Director-Matt Bisek, Secretary-Becky Attaway, Treasurer- Linda Liu, District 1 Rep-Troy Henri, District 4 Rep- Destiny Hunt, District 5 Rep Hayley Gibbs

Absent: Dist 2 Rep-Zach Jones, District 3 Rep-Summer Baber, Communications Rep-Naomi Mitchell, Fellow - Whillamina Wise

Approval of Minutes:

☰ August 2022 OTA Board meeting

- Motion: Hayley
- Seconded: Destiny
- Discussion: None
- Result: Approved

Approval of Agenda:

- Motion: Destiny
- Seconded: Hayley
- Discussion: None
- Result: Approved

Board Reports:

Executive Director - Matt Bisek:

- International Educational Opportunities
 - Will schedule an upcoming meeting to determine plan for 2023 summer pre-college cohort
- Last Mile Award
 - Fall 22 Deadline was July 15th
 - Committee awarded funding to 13 student in the amount of \$31,500
- Increase TRIO Grants in OR
 - Waiting final results of competitions
 - Oregon Coast Community College is also on the UB funding band
- Unallowable Cost Update
 - 11 programs have submitted requests so far.
 - Examples:
 - Recruiting
 - T-Shirts
 - String backpacks
 - Food for students
 - Raffle prizes
 - Student support
 - Parking reimbursements
- Other Updates
 - OMSI to host summer STEAM event in 2023. OTA partnering with lots of employers and college access partners, but taking the lead
 - Marilyn Maldonado Dominguez is our new VISTA service member helping with event coordination.
- Sustainable funding
 -
 - Future Ready Oregon grant proposal submitted
 - Would create second paid position for an internship director and support ED wages
 - Grants Pursued since last meeting
 - Amazon Grant (2nd round) (\$27,000)
 - Database cash support
 - Spirit Mountain (\$7,500)
 - Healy Foundation (\$25,000)
 - Pending Opportunities
 - Silver Family Foundation (\$8k - \$150k)
 - Autzen Foundation (\$5k - \$10k)
 - Wildhorse Foundation (\$5k)
 - M.J. Murdock Charitable Trust (\$25k+)
 - Missed Opportunities

- Collins Foundation (asked us to re-apply in Feb.)

President - Christine Riehl:

- Need to bring items to the auction at NAEOP, hoping board members who will be attending can contribute. We can combine everything at the conference.

President-Elect - Chris Mahan:

- Accepted a new advising position at Clatsop Community College
- Still maintaining role with OTA

Committee Reports:

Finance & Personnel:

- Date of last meeting: 8/4
- Date of next meeting: 10/7
- Action Items Completed:
 - ■ August 22 Finance Report.pdf
- Action Items In-progress/Pending:
- Announcements:
 - Balances as of 9/12
 - Operating Fund Balance: \$38,842.82
 - Scholarship Fund Balance: \$15,128.88
 - Organizational Fund Balance: \$473,122.69
 - US Bank Total: \$527,094.39
 - Membership Total: 48/50 processed
 - Submitted annual OSAC report
- Questions for the Board of Directors:
- New Business:

2022/2023 PDC:

- Date of last meeting: 9/7
- Date of next meeting: Poll in October
- Action Items Completed:
 - Signed agreement with Salishan to host 2023 conference
 - Seeking new committee members.
- Action Items In-progress/Pending:
- Announcements:
- Questions for the Board of Directors:
 - Thoughts on skipping a keynote speaker? Would open up more time for sessions or just unstructured time during the longer days.

- Part one/part two session, outdoor activities, capstone keynote
- Pre-Conference Ideas

2022 SLC:

- Date of last meeting: 9/6
- Date of next meeting: Doodle poll to be sent out in October
- Action Items Completed:
 - Committed to hosting at Chemeketa
 - Saturday event: April 22nd
- Action Items In-progress/Pending:
 - Angela Archer will reserve the space later in winter
 - Looking into renting a tent space for the quad and meals
- Announcements:
 - Michael Caldwell may no longer be able to chair the committee
 - Working to establish a student advisory board (Marilyn's project) who can help with the conference potentially, and will meet in person the evening prior to this event.
- Questions for the Board of Directors:

Alumni:

- Date of last meeting: 1/14
- Date of next meeting: tbd
- Action Items Completed:
- Action Items In-progress/Pending:
- Announcements:
 - Whillamina has started grad school out of state!
- Questions for the Board of Directors:
 - Compensation for participation?
 - Create deadlines/structure for engagement
 - Tabled for further discussion

Government Relations:

- N/A

Membership & Fair Share:

- N/A

Communications:

- Date of last meeting: 8/16
- Date of next meeting: 9/20

- Action Items Completed:
 - Managing Canva Pro memberships
 - Created a map of all our menu's and sub-menu's
- Action Items In-progress/Pending:
 - Continuing website redesign
 - Adapting to suggestions from our summer retreat
 - Adding student section
 - Re-organizing the menu's
- Announcements:
- Questions for the Board of Directors:

Awards:

- Date of last meeting: 9/31
- Date of next meeting: December
- Action Items Completed:
 - 43 applicants for Fall Last Mile
 - 13 students awarded funds - \$31,500
- Action Items In-progress/Pending:
 - Winter application will open the week of October 10th
 - Due date of November 18th
- Announcements:
 - Will present a Q&A session (including recording) for students and staff who have questions regarding the application.
- Questions for the Board of Directors: none

International Education:


- N/A

Strategic Planning: None

- Date of last meeting: Summer Retreat, 8/4 & 8/5
- Date of next meeting: Orientation - October 12th & 13th
- Summer Retreat, 8/4 & 8/5 Action Items Completed:
 -  *DRAFT* OTA 2022-2025 StrategicPlan
- Action Items In-progress/Pending:
 - WGH Law-Firm to facilitate our next stages in the strategic plan
- Announcements:
 - There will be a survey for board members to complete prior to our strategic planning meeting in October. Matt will distribute when ready.
 - OTA will pay for the hotel costs at the Graduate (Eugene) for the night of the 12th.

- [Use the NAEOP Hotel room block link to save some money](#)
- Questions for the Board of Directors:

New Business:

- Program Sharing
 - <https://docs.google.com/spreadsheets/d/1gTJFDeaxFVQ62PRT5z1m5EemHNLDO/MIV1XOXrIKjOB0/edit?usp=sharing>
 - Matt to schedule alternative topics for later this month. May just be a single shared call.
- ED Agreement:  ED Employment Agreement 22-23 Tabled so that the board can read the agreement. Board will vote on it October 12.

Unfinished Business:

- None

Meeting Adjourned: 9:38am

Recording Zoom Link:

https://us06web.zoom.us/rec/share/6AvjbqqDffRTnAppVsz6Df4gFPpejlgtyWlxQY16uPtLLqKluIU9_P8KjrO2t290.4RIZM5i9Y4p3bR9K

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