



OTA Board meeting
February 21, 2023
[Join Zoom Meeting](#)
Meeting ID: 878 8612 9642
Passcode: 705950

Agenda

Record Meeting

Call to Order:

Roll Call:

Present: President-Chris Mahan, Past President-Christine Riehl, Executive Director-Matt Bisek, Treasurer-Katie Chiavarini (arrived late), Communications Rep-Naomi McCreary, District 1 Rep-Troy Henri, Dist 2 Rep-Zach Jones, District 3 Rep-Summer Baber, District 4 Rep-Destiny Hunt, District 5-Rep Efra Quevedo-Ramos, OTA Fellow-Alejandra Lopez Nestor

Absent:

Approval of Minutes:

January 2023 OTA Board meeting

- Motion: Troy
- Seconded: Efra
- Discussion: *None*
- Result: Passing

Consent Agenda:

- Motion: Christine
- Seconded: Naomi *et al.*
- Discussion: None
- Result: Passed

Committee Reports:

Finance & Personnel:

- Date of last meeting: 2/16
- Date of next meeting: 3/9
- Action Items Completed:
 -  January_Monthly_Finance_Committee_Reports.pdf
 -  January_Board_Reports.pdf
- Action Items In-progress/Pending:
 - 2023 Membership Invoices have been sent
 - 2022 990 Taxes & CT-12
- Announcements:
 - Balances as of 2/21/23
 - Operating Fund Balance: \$64,399.78
 - Scholarship Fund Balance: \$15,159.72
 - Organizational Fund Balance: \$271,972.05
 - US Bank Total: \$351,531.55
 - Membership Total: 46/54 processed
 - 2022 tax returns should be available before next meeting
- Questions for the Board of Directors:
- New Business:

2022/2023 PDC:

- Date of last meeting: 2/2
- Date of next meeting: 3/2
- Action Items Completed:
 - Program Agenda
 - Pre-Cons Booked - paying with state funds for staff development
- Action Items In-progress/Pending:
 - Currently Registered:
 - 60ish
 - Sponsors:
 - 0
- Announcements:
- Questions for the Board of Directors:

2022 SLC:

- Date of last meeting: 2/13
- Date of next meeting: 3/13

- Action Items Completed:
 - Saturday event: **April 22nd**
 - Registration opened on Feb 14th
 - Total Participants: 38
 - Ready, Set, Pose will be at the event
 - Confirmed Sessions
 - NextUp
 - Rhizome
 - Latino Network
- Action Items In-progress/Pending:
 - Need to contact legislative staff for participation in the event.
- Announcements:
- Questions for the Board of Directors: Partner with outside organizations

Alumni:

- Alejandra is working to develop a workshop series for pre-college TRIO students.

Government Relations:

- N/A

Membership & Fair Share:

- N/A

Communications:

- Date of last meeting: 2/21
- Date of next meeting: March TBD
- Action Items Completed:
 -
- Action Items In-progress/Pending:
 - Naomi will be developing the 2023 Factbook
 - Will work with HECC on press for undocumented student news once finalized
 - #TRIOWorksInOregon video social media starting March - student driven content
 - ADA audit on OTA website being conducted
- Announcements:
- Questions for the Board of Directors: none

Awards:

- Date of last meeting: 12/6
- Date of next meeting: March TBD
- Action Items Completed:

- Spring Last Mile Applicants:
- Action Items In-progress/Pending:
 - Looking to have applicants scored by March 3rd
 - Meet the week of March 6th to determine winners and Summer timeline.
- Announcements:
- Questions for the Board of Directors: none

International Education:

- Date of last meeting: 2/21
- Date of next meeting: February TBD
- Action Items Completed:
 - Student Applicants: 49
 - OTA completed our review process
- Action Items In-progress/Pending:
 - Received CIEE Scholarship Results
 - Committee selected 18 students to attend a program this summer.
- Announcements:
- Questions for the Board of Directors:

Strategic Planning: None

- N/A

Taskforce: Value-added resources & training:

- Date of last meeting: 12/13
- Date of next meeting: TBD
- Action Items Completed:
 - January: IPR Workshop
 - February: Recruiting workshop
- Action Items In-progress/Pending:
 - Working on a long-term schedule for these monthly opportunities
- Announcements:
- Questions for the Board of Directors:


Taskforce: Volunteer engagement:

- Date of last meeting: N/A
- Date of next meeting: TBD
- Action Items Completed:
- Action Items In-progress/Pending: Troy Henri needs to send out a write-up about this to garner interest, as well as a Doodle poll to those who have already expressed interest to schedule the first meeting. That's now on his to-do list. Sorry.

- Announcements:
 - Questions for the Board of Directors:
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Board Reports:


Executive Director - Matt Bisek:

- Increase TRIO Grants in OR
 - Created a list of contacts for all higher ed institutions to expand SSS programs
 - Started contact about future plans to apply for SSS grants
 - April deadline(s) for grant submissions
- Unallowable Cost Update
 - 28/54 programs have completed requests so far.
- Other Updates
 - TRIO Service Day on Feb 25th
 - SOLVE Oregon - Beach cleanup Day on North & South Coast
 - CCC pre-college + PSU contingent joining
 - Jon Graves = lead, Matt will join for photo opp
 - Jordan will be down there to document/photograph
 - OTA Mock Trial
 - March 4th (MHCC (40), Chemeketa (20), MESD (20))
- Sustainable funding
 - **State Funding**
 - [HB 2961](#) has been introduced to continue funding support of college access programs
 - Written by Rep. Ricki Ruiz (Dist 50) - no TRIO programs there, but he's a TRIO alum with whom Matt has met /lobbied
 - Call to action: we need to invite membership to submit testimony in support of continued funding for OTA!
 - We should try to get current TRIO students/recent alums to "testify"/ speak in support of continued OTA funding
 - 28th (next Monday) will be the public testimony session
 - OTA was identified specifically in a [recent report](#) of bi-partisan legislators to receive direct funding (Page 35).
 - Bill has passed the House Education Committee and moved to the joint ways and means committee (group that ultimately makes the funding decision).
 -  Oregon Legislative Directory
 - I've [identified committee members in the doc above](#)
 - Target outreach from in district based on chart above

- Chris Mahan wants to be part of this effort
- Alejandra Lopez Nestor interested in helping/possibly testifying
 - Matt asked Alejandra if she could provide a template that we can share with other TRIO students/alums
- Naomi wants to assist
- Troy willing (if helpful)
- Target co-chairs for support?
 - We can offer to make a testimony to the committee to the chairs and see if they are interested?
 - Reach out to Rep Ruiz and get feedback on testimony since the bill is tied to all college access and not just TRIO (we are looking to be an element of funding).
- Funded Grants
 - Battelle (\$30,000) - OSU UB Students to Alaska
- Grants Pursued since last meeting
 - Collins Foundation (\$100,000)
- Pending Opportunities
 - Black United Fund (\$4,000)
 - Healy Foundation (\$25,000)
- Missed Opportunities (applied, didn't win the funding)
 - Three Rivers Foundation (\$8,000)
 - Randall charitable Trust (\$10,000)
 - James F. and Marion L. Miller Foundation (\$30,000)
 - Pape Foundation (\$5,000)
- Student Advisory Board
 - February Meeting Feedback
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- Citizenship waiver status
 - Working with the Department of Ed to draft an agreement.
- OTA General Liability coverage
 - Denied policies for coverage on activities & events - only offered a policy for activities on Clatsop campus (business address)
 - Lack of physical site
 - Should we apply for individual event coverage for SLC?

President - Chris Mahan:

- Attended NAEOP in Seattle
 - Fair Share and Personal Donations

- Was told you cannot designate to one particular fund/scholarship
 - New Career Scholarship \$5k (NAEOP - criteria will be posted soon from FON)
 - Pearl Hill Upward bound Scholarship 3x(\$1,000)
 - May 1 deadline
 - Matt will let OTA circles know “first” when these open
 - Future Conferences
 - 2023 Idaho, Boise
 - 2024 Alaska
 - 2025 Washington, Spokane
 - 2026 Oregon
 - NAEOP Alumni/ OTA Fellow to come together during policy
 - Meeting with regional alumnus 2/21 and 3/2
 - NAEOP podcast
 - Wanting to interview legislators
- Suggested to PDC Committee to add Northwest Regional Education District
 - They will be attending and presenting a session in Salishan
 - Will also present a topic in May for a virtual professional development
- Suggested a new format of financial reporting each month (streamlined)
- Ask OTA Board for help and guidance:
 - Having district representatives to aid and help in SLC. SLC committee needs help in contacting legislators from each district
 -  Oregon Legislative Directory
 - Task of finding a way to better connect pre-college and college programs. Make it more streamline for students to access and understand through college visits if necessary.
 - Task in increasing unallowable cost for remainder of monies or future monies from state funding
 - Task in a survey of all programs on the latest income guidelines from the Census Bureau (Thank you Troy). Thinking that more feedback from our programs could strengthen our message.
 - Per Matt: Dept of Health and Human Services is the agency that establishes exemptions for federal low-income/poverty lines
 - Zach checked the language of the Higher Education Act, and confirmed this point
 - Christine: new formula to determine poverty line in relationship to cost of living – just Pell eligibility for college-level as alternative
 - Chris suggested triangulating data to make the case from different TRIO projects – can we substantiate an uptick in TRIO application rejections due to family income
 - Campaign: Support on HB2961

Past-President - Christine Riehl:

- Scheduling a constitution committee meeting for the next month to review board structure changes


OTA Fellow - Alejandra Lopez Nestor:



- Working on professional development structure (has more detailed notes that can be provided later)
 - Interviews, LinkedIn, Resumes, etc.
 - Need better system of keeping in contact with TRIO alumni
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Unfinished Business:

- Policy Seminar
 - Will schedule meetings with Oregon leaders as we get closer to dates.
 -  2023 Policy Seminar
 - Travel Details
 - Any questions about logistics and reimbursements?
- Dirks TRIO Achiever Awards
 - Opened Feb 1st.
 - Closing March 1st
- In-Person Meeting at PDC
 - What OTA will pay for
 - **Hotel Night April 2nd**
 - **Hotel Night April 3rd**
 - **Conference Registration Fee**
 - **Travel Costs**
 - Board members need to book their own hotel rooms and OTA will handle payment for 2nd & 3rd.

New Business:

- Employee Handbook Approval
 -  OTA Employee Handbook - Draft
 - Breakout Rooms (30 minutes)
 - Please review your section prior to February meeting
 - **Yellow**: Troy, Efra, Summer & Alejandra
 - **Green**: Destiny, Zach & Naomi
 - **Orange**: Chris, Christine & Katie

- Discuss any adjustments with your group, we will all review by the March meeting.
- Looking to finalize the document by April in person meeting prior to PDC
- New Strategic Plan Format
 - Needed something that was more formal/presentable to stakeholders.
 - Seeking approval of new plan.
 -  OTA 2022-2025 StrategicPlan 2.17.23.pdf
 - Motion: approve the new format for the 2022-2025 strategic plan.
 - Motion: Table until March meeting (suggested by Christine)
 - Add side-by-side from previously approved document
 - Seconded:
 - Discussion:
 - Result:
- Oregon Higher Ed Data Report from COE
 -  Oregon Higher Education Opportunity Data Book.xlsx

Meeting Adjourned: 12:08 PM

Recording:

https://us06web.zoom.us/rec/share/7yr-7-1-ETZi93s6MAESYP_cOEPW4f8WtW6aM62zWf_wUTei04OwalH4IkLXcwlZ.7cCB0dhqR7djwFsB

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